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St. Helena Unified School District  
465 Main Street  
St. Helena, CA 94574  
(707) 967-2785 Fax: (707) 963-1335

## On-Call Substitute Grounds Specialist

### **Internal/External Job Posting**

St. Helena Unified School District is accepting applications for an On-Call Substitute Grounds Specialist for all St. Helena school sites.

**General Duties:** Performs a variety of work involving grounds and landscape maintenance of public access grounds, gardens, and sports fields. Works under the general direction of assigned lead or supervisor. Works primarily as skilled crew member but on small assignments may work independently with little or no direction.

**Minimum Qualifications:** Must possess a general knowledge of grounds and maintenance work in addition to use and care of materials and equipment. Ability to work independently as well as with others, to cooperate with staff and others, and to follow directions is essential. Requires the ability to work in extreme temperature conditions. Must possess a valid California Driver's License. **Must be able to follow written and oral instructions, have valid driver's license, be fingerprinted and provide a clear TB test. Must be able to read, write and speak English.**

**Hours:** On-Call as needed; Summer Hours (6am-2:30pm) and Winter Hours (7am-3:30pm)

**Salary:** See CSEA Salary Schedule Range 114 – Step 1 (\$25.86/hr.)

**Starting Date:** A.S.A.P.

**How to Apply:** Internal applicants please submit a letter of interest to Melissa Hansen at the District Office (emails are OK). External applicants need to fill out an application available at [www.edjoin.org/shusd](http://www.edjoin.org/shusd). The job description is also available on Edjoin along with the procedures to apply.

**Deadline:** Open Until Filled

**Distribution:** All SHUSD, website and Edjoin