
MEMORANDUM

TO: SHUSD Governing Board, Business Operations Committee, All Staff
FROM: Andi Stubbs, Chief Business Official
SUBJECT: Facilities Department Highlights
DATE: September 1, 2020

CURRENT FACILITIES HIGHLIGHTS:

General/Districtwide:

All operations employees (Custodians, Maintenance, Grounds) are reporting to work in-district during distance learning. A cleaning and sanitizing plan is in place to support staff that are working in district buildings. The operations team is also developing a cleaning and sanitizing plan for in-person instructional schedules.

Principals and Lead Custodians are meeting with district administration to prepare buildings for the return of students. They will address furniture and student/staff barrier placement, physical distancing wall signs and floor stickers, and hand washing/sanitization stations.

Due to the COVID-19 event and a review of the district's financial position, Board approval and implementation of any large new facilities projects is on hold until further notice.

Districtwide Completed Work (since June 2020 Facilities Update)

- Internet service provider/network cabling project (conversion from AT&T fiberoptic cabling/Internet service to Sonic)
- Maintenance and grounds work orders districtwide
- Deep cleaning and sanitizing of classrooms/workspaces

Site Completed Work (since June 2020 Facilities Update)

SHES:

- The flooring was replaced in Rooms 1-5.
- The rolling door was replaced in the Cafeteria.

RLS:

- A curb cut was completed on Elmhurst to mitigate irrigation run-off at the track.

SHHS:

- The Vintage Hall roof has been replaced; bee and bat mitigation is complete. Scaffolding will be removed in early September.

Site Pending Work:

SHPS:

- The outside water table and musical instruments will be installed after the completion of needed asphalt work.
- The SHPS staff room wallpaper will be removed/room painted pending analysis of existing wall conditions.
- Additional window tinting will be completed by Santa Rosa Tint in the Barn, Library, and Administration offices.
- Non-student area door locks will be replaced (estimated completion: Winter Break, 2020).

SHES:

- A new leak from the HVAC unit was discovered and is being addressed.
- Room 6: Kinder-size toilets will be replaced with elementary school-sized fixtures, and the flooring will be replaced.
- The countertop will be replaced in Room 12 (the flooring was already replaced).
- Additional window tinting will be completed by Santa Rosa Tint (Oak Avenue side of Rooms 1-6).
- Non-student area door locks will be replaced (estimated completion: Spring Break, 2021).

RLS:

- Track and field: The drain inlet at the south end of Hillview will be repaired. Staff will evaluate next steps after this work is complete.
- Staff will address the landscaping in the interior quad area (rear area of the A-Wing and the entryway of the B-Wing) to include irrigation repairs, leveling, and rail cutting. The intent is to add some seating and simple planting to create an outdoor study area. Some work can be completed in-house, some needs to be contracted out.
- Staff is planning to repair the irrigation and re-sod or plant in the cement planter boxes by the gym.
- Window-tinting for safety (estimated completion: Winter Break, 2020)
- Non-student area door locks will be replaced (estimated completion: Summer Break, 2021)

SHHS:

- Athletic field scoreboard replacement is in progress (football, softball, baseball fields) and will be completed this fall.
- Non-student area door locks will be replaced (estimated completion: Summer Break, 2021)

FUTURE POTENTIAL PROJECTS:

(NOTE: The following projects are under consideration for possible implementation in the future, pending a review of the district's financial position):

- SHES: HVAC renovation, additional roof and gutter repairs, asphalt work, some landscaping work, basement drainage/ventilation.

RLS: Further track/asphalt repairs as needed, domestic water system replacement, roof/gutter repairs, additional landscaping work; long-term solution to reduce noise from HVAC units.

SHHS: Asphalt work, locker room renovations, additional landscaping work, "Athletic Hall of Fame" renovations to the gym foyer (if community funded).